Memorandum of Understanding

A Cooperative Agreement

for the coordination and implementation of the BCBS Pathways Grant

identifying the Roles and Responsibilities for

Live Well Geary County, the Flint Hills Metropolitan Planning Organization,

and the City of Junction City

This Memorandum of Understanding ("Agreement") is entered into and effective this \(5\) day of \(\text{March}\) \(\text{2019}\), by and Live Well Geary County (LWGC), the Flint Hills Metropolitan Planning Organization (MPO), and the City of Junction City (City). This Agreement identifies and documents the roles and responsibilities for each of the partners in the coordination and implementation of the Blue Cross and Blue Shield (BCBS) of Kansas Pathways to a Healthy Kansas Community Policy Grant (project). The Pathways initiative recommends Community Policies focus on several key areas, including the development and implementation of a Bicycle Master Plan and/or the development or implementation of a Complete Streets Policy. Both components will be addressed with this Project in some capacity.

Project Overview

Live Well Geary County was awarded funding from BCBS for a Pathways to a Healthy Kansas Community Policy grant. To utilize the available funds, the parties will coordinate to develop a community policy document to encourage a walkable and bicycle-friendly community, as well as update the Junction City Bicycle Master Plan, which outlines infrastructure projects or improvements. At the conclusion of the project, LWGC will apply for BCBS Community Policy Pathway funds to implement recommendations from the Junction City Bicycle Master Plan.

Roles and Responsibilities

General Roles

LWGC Responsibility – Provide guidance on grant eligibility and participate in the development of documents and activities identified through this process. LWGC will apply for a Community Policy Grant for materials needed during the project development process and for the final implementation project identified at the conclusion of the project. LWGC will also ensure funded projects and policies meet grant requirements and the goals of the Community Policy guidelines. If the City decides to apply for federal or state grants to implement any of the identified infrastructure projects, the local match would be provided by the LWGC Community Policy Grant.

MPO Responsibility – Complete an update to the Junction City Bicycle Master Plan to include projects completed to-date and review the existing recommendations. The MPO will also work
with LWGC to create a document outlining the non-construction recommendations to create an environment conducive for walking and biking. The Project will include public engagement and outreach, analysis of existing conditions, and implementable recommendations. The MPO will use the projects identified in the Junction City Bicycle Master Plan as the long-range priorities to be referenced in the Flint Hills Transportation Plan.

City of Junction City Responsibility – Actively participate in efforts to develop community policy to improve walking and biking in the city. This could entail City officials participating in outreach events or assisting with presentations to the City Commission. The City should also play an active role in helping to prioritize the infrastructure projects identified in the Junction City Bicycle Master Plan. The City may be asked to serve as the project sponsor for state or federal grants to implement the project identified at the conclusion of this process. Local match would be provided by the LWGC Community Policy Grant.

Policy Development

LWGC Responsibility – Participate in the steering committee meetings and provide input and insight for the project.

MPO Responsibility – The MPO will research bicycle policy best practices for supporting and creating walkable and bikeable communities. This research will be presented to the City, along with recommended policies for Junction City. The policies will be for both current adoption and long-term recommendations.

City of Junction City Responsibility – Actively participate in the development and identification of policies to support and create a walkable and bikeable community.

Bicycle Master Plan Update

LWGC Responsibility – Participate in the steering committee meetings, help organize and staff, public engagement events, and provide feedback throughout the process.

MPO Responsibility – Update the current Junction City Bicycle Master Plan to include recently completed projects, reflect Safe Routes to School and Safe Routes to Parks recommendations, identify future opportunities, prioritize projects with project selection criteria, and provide cost estimates for identified projects.

City of Junction City Responsibility – Provide feedback and participate during the master plan update and policy recommendations.

Miscellaneous Provisions

This Agreement does not create any substantive rights or responsibilities for any party to this Agreement over and above those created and conferred by federal law.

No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.
The parties hereto have caused this Memorandum of Understanding to be executed by their proper officers and representatives having authority to do so.

Stephanie Peterson, Director
Flint Hills Metropolitan Planning Organization

[Signature]
Date: 3-5-19

Chairperson:
Live Well Geary County

[Signature]
Date: 3-13-19

Pat Landes, Mayor
City of Junction City, KS

[Signature]
Date: 03-05-2019